

In Association with the UKLTA: Information for Event Organisers

One of the principal drivers behind the setting up of the UK Laser Tag Alliance was to enable us to have a group insurance policy that would cover us in the event of a third party or public liability claim being made against us.

Any event that is run, “in association with” the UKLTA is covered by our insurance provided it meets certain criteria.

First of all, the consent of the UKLTA is required. This simply means that you should contact the UKLTA committee and let them know what you’re planning.

Event publicity, booking forms, video presentations, etc should include the words, “in association with the UKLTA”. There is no hard and fast format for this but an example might be:

Fiat Lux! presents
Foundation and Empire
A Science-Fiction Live Roleplaying Game
In Association with the
United Kingdom Laser Tag Alliance

The Insurance Policy has a number of named individuals on it. At least one of these must be present at your event in an organisational capacity. We can, if needed, add extra names to the policy at a cost of £10 per name after the first 6. Those currently named are: Jenny Watson, Simon Clark, David Dorward, Andrew Flood, James Bloodworth, Shaun Danby, Chris Hannaford and Justin Crayton.

All persons attending MUST be members of the UKLTA, either full members or having a temporary membership for the event. Temporary membership costs £5 for one event. Your booking forms should include an application for temporary membership for those who need it.

You will need to complete a risk assessment. This will consist of any hazards that the event may present, together with control measures intended to reduce the risk from these hazards. For example, a common risk is tripping up in the dark. The control measure is the requirement that everyone takes a torch on night games. A generic risk assessment document has been prepared which can be used by any organisers. If you have any specific hazards, such as use of pyrotechnics, you should include those as an appendix.

If you are running a game within an event, such as one of the games at Dropzone, or at the Wickham 1-day events, you are already covered since the overall event is being run by the UKLTA