

Proposal for the United Kingdom Laser-Tag Alliance (UKLTA)

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Version 2.2 – 22/May/2008

A) Mission Statement: -

- 1. The UKLTA is a national body for the benefit of Laser-Tag LRP events run by members for members.*

B) Administrative Period

- 1. The Accounting Period for the UKLTA will be from 1st July to 30th June each year.*

C) The duties of the UKLTA include: -

- 1. Provisioning of the national event, Dropzone*
- 2. Provisioning and administering the Insurance Policy currently held with the LRP Alliance to cover the National Event Dropzone and other committee approved events held throughout the year.*
- 3. In line with the above point, ensuring a national database of players who are paid up members is available to game organisers, also to issue membership cards to full paid up members.*
- 4. Ensure documentation (including web content) relating to the UKLTA is relevant and kept up-to-date*
- 5. Co-ordinate debate with regard to matters relating to hobby (such as changes to the Core Rules, guidelines for permissible game equipment, etc.)*

D) Membership of the UKLTA: -

- 1. The primary condition of membership is strict adherence to this document as well as the Code of Conduct and Inter club Rules*
- 2. All members will have filled out in full an application form*
- 3. There are two types of membership to the UKLTA, annual and temporary.*
- 4. Annual (Full) Membership The annual charge is per year or per part year and covers the members under the insurance policy for the year July 1st to June 30th.*
- 5. Temporary membership is half Full Membership and only covers the person for the duration of the event (max 72hours) that they are currently attending.*
- 6. The UKLTA reserves the right of membership and attendance at events.*

E) Decision Making

- 1. For issues relating to the running of the UKLTA a simple Majority of votes cast by at least half the voting committee members is enough to make a decision – the chairman will have a casting vote only.*

2. *For issues relating to the Constitution of the UKLTA – This Document and the Inter club Rules - a simple Majority of votes cast by the full voting membership is required (The committee will allow a minimum of four weeks for members to vote).*
3. *Reporting – Committee members will inform the membership of the current state of accounts and event attendance annually at the start of the new club year*
4. *Elections – Elections for all committee posts will be held at the start of the new club year – voting procedure is as described in section E1 except all annual members are eligible to vote – This voting will be overseen by the outgoing Chairman. No Individual may hold more than one committee post at any point during a club year.*
5. *Disputes – will be heard by the committee and resolved by a standard committee vote. If this is insufficient, 10 full member's signatures on a document outlining the nature of the dispute will be enough to call for a vote of the full membership on the matter within 1 month of the dispute being raised – the result of this vote will be final.*

F) Committee Officers of the UKLTA : -

1. *Chairman: To oversee the UKLTA committee and ensure all tasks are carried out correctly, to organise and chair at least one (preferably two) committee meeting per year to discuss UKLTA matters when other forms of communication (forum, email, etc.) might not be appropriate.*
2. *Treasurer: To oversee the UKLTA bank account, both monies paid in and out and to provide a financial statement at the end of the year.*
3. *Secretary: To ensure minutes of any meeting are taken down correctly, to note any action point's people may have gained. To ensure the Insurance Policy is kept operational and to ensure all paperwork and documentation is complete and available where appropriate.*
4. *Membership Secretary: To ensure that the membership database is accurate and to send out mail reminders and chasers to people when their dues are up. To manage bookings for the National Event and assist other event organisers in player recruitment where possible.*
5. *Dropzone Co-coordinator: To co-ordinate the national event (this will of course be assisted by other roles in the committee). This combines the old role of site and games co-coordinator*
6. *Web Officer: To ensure web content is correct and maintained, also to arrange purchase of appropriate domain names as required and provisioning of web space.*
7. *Public Relations Officer: To manage the public face of the club which may include the creation (or overseeing the creation of) advertising materials or opportunities as appropriate.*

Rev history

2.1 25/2/2008

F1 typo fixed – our becomes out

F Committee added to preamble for section

E2 Statutes becomes constitution

E4 Voting procedure described in more detail

D4 Added Full qualifier to term annual membership

C3 added “Full” qualifier to paid up mebership to clarify membership card issue

E1 modified to read “of votes cast”

E2 modified to read “of votes cast”

D5 modified to read – within one month of the dispute being raised